

**Position Title:** Community Support Worker

**Position Status:** Regular Part-Time, Union: CUPE Local, 1936

**Start Date:** August 27, 2018

**Compensation:** \$18.15 - \$21.14 per hour; Union membership required

**Number of Positions:** 6

The North Shore Disability Resource Centre is seeking qualified/experienced Community Support Workers to support children and youth with cognitive disabilities. You will be assisting individuals to achieve individualized goals by supporting them to access community activities, resources, and teaching valuable life skills. During the summer months we offer fun, confidence-raising camp programs to children and youth.

**About us:**

For over 40 years, the NSDRC's goal has been to empower people with disabilities. We are a not-for-profit organization that provides innovative skill-building and social programming to infants, children and adults with disabilities.

We believe in a healthy and engaging work environment. As a Community Support Worker you will be actively accessing the beautiful North Shore from Deep Cove to Horseshoe Bay. Activities include: hiking, kayaking, indoor rock climbing, tobogganing, swimming, skating, nature walks, beach combing and more!

**What We Offer:**

- ✓ Meaningful work that makes a difference in your community
- ✓ A fun and stimulating work environment
- ✓ Competitive wages
- ✓ Minimum three week vacation entitlement to start
- ✓ Employee Assistance and Wellness Program available to all employees
- ✓ Benefit package to employees working 20 or more permanent hours per week includes extended Health and Dental
- ✓ Participation in the Municipal Pension Plan, when eligible
- ✓ Ongoing training opportunities
- ✓ Weekly team check-ins
- ✓ Staff appreciation events & outings
- ✓ Rewarding and relevant job experience
- ✓ Centrally located on a bus route

Make an impact in our community - If you believe in empowering choice and building inclusive communities, start a rewarding career by joining our amazing team!

We are now recruiting qualified individuals to fill the following shifts:

- **Competition #517-18-06: Skill building clubs 3:1 ratio**

Monday-Thursday 2:30pm-7:30pm; Fridays 3:30pm-8:30pm (25 hours per week)  
This shift also includes day camps offered during school closures from 8:45am-4:15pm (approximately 12 weeks per year)

- **Competition #517-18-07: one to one support**

Tuesday 3-6pm, Wednesday 2-6pm, Thursday & Friday 3pm-6pm; Saturday 9:30am-5:30pm (21 hours per week)

This shift also includes day camps offered during school closures from 8:45am-4:15pm (approximately 12 weeks per year)

- **Competition #517-18-08: one to one support**

Monday & Tuesday 3-6pm, Wednesdays 2-6pm, Thursday & Friday 3pm-6pm; (16 hours per week)

This shift also includes day camps offered during school closures from 8:45am-4:15pm (approximately 12 weeks per year) – **4 positions available**

### **Essential Duties & Responsibilities:**

To provide instruction, support and supervision to participants, to teach appropriate skills and behaviors for maximum involvement and success in the community.

- Provide support and promote opportunities which enhance the lives of individuals.
- Utilize systems, policies and procedures to ensure fiscal and operational responsibility (i.e. payroll systems, turning in paper work on time, etc.)
- Participate in training provided to learn about the person's needs and goals, how to respond to various situations, how to document support, and other issues related to the job.
- Collaborate and communicate regarding participants progress.
- Provide appropriate support in independence, rights, self-care, communication, social skills, recreational and leisure skills, and/or vocational and pre-vocational skills.
- Document support as per policy in shift notes.
- Submit time sheets in a timely manner.
- Review the participants' progress on an ongoing basis to keep goals and strategies appropriate for the participants' level of ability.
- Receive supervision and feedback regarding job performance

### **Education/Experience:**

- High School certificate (minimum) or equivalent
- One year proven track record of supporting people with disabilities

**OR**

- A relevant combination of education and/or experience, combined with general suitability

**Skills and Knowledge:**

- experience and/or knowledge of issues affecting people with disabilities
- commitment to values and philosophy of NSDRC
- excellent team player
- effective written and oral skills
- well-developed communication skills
- flexibility, reliability, punctuality
- ability to deal with stress and change
- good problem solving abilities
- proven ability to work independently in the community
- ability to receive and respond to feedback
- energetic, caring and positive attitude

**Asset:**

- Class 4 Drivers License
- Food Safe

**How to Apply:**

Submit your completed application package including competition number, cover letter and resume to;

Attention CBS Hiring Manager

Email: [jobs@nsdrc.org](mailto:jobs@nsdrc.org)

Online: <https://www.nsdrc.org/cbs-job-application/>

In person: 3158 Mountain Highway North Vancouver BC V7K 2H5

Fax: 604-985-7594